



Michigan Association of Administrators of Special Education
EXECUTIVE BOARD MEETING

Lansing Sheraton Hotel
Duesenberg Room

Meeting Minutes

Monday April 14, 2008

The meeting was called to order by President, Mark Moody at 4:03 PM in the Duesenberg Room at the Sheraton Lansing Hotel.

In Attendance: Mark Moody, Mark King, Eleanor White, Laurie VanderPloeg, Diane Lanham, Kathleen Golinski, and Anthony Thaxton, Executive Director

Absent: None

I. Approval of Consent Agenda

Motion made by Diane Lanham to approve the consent agenda, supported by Kathleen Golinski.
Motion Passed.

II. Reports

A. MALSEA Diane Lanham

A core group of MALSEA members will be meeting Tuesday morning (4-15-08) to discuss future MALSEA activities and officer terms of office.

B. MAISEA Kathleen Golinski

OSE-EIS will be presenting to both groups on Wednesday regarding the redesign of the Continuous Improvement and Monitoring System (CIMS).

C. CASE Laurie Vanderploeg

MAASE was presented the CASE Membership Award at the National CEC Conference in Boston. Laurie has been appointed Chairperson of the CASE PD Committee.

D. Executive Director Report (Attached) Tony Thaxton

III. Correspondence

None

IV. Informational & Discussion Items

A. 4:30 PM - Professional Development Committee: (with Elaine Smiley)

Workshop attendance is up markedly with concomitant pluses and minuses. We will be sure to get 5th ballroom reserved next year for all workshops. There was some discussion of breakout session options. Executive Board members asked about speaker & topic selection process including alignment to national issues. An opinion was expressed that we need more workshops that focus on school & district implementation topics along with overall coordination with other MAASE PD activities. Some issues to be addressed at Executive Board Retreat in July. Elaine requested that consideration be given to purchasing an additional LCD Projector.

B. 5:10 PM - New Administrator Workshop Committee: (with Penelope Miller-Smith)

Attendance has been up significantly all year with some question about accepting members not new to special education administration. Plan is to repeat the "tool-up" workshop in the fall of 2008. Committee is in place for next year. Program will include a Q & A panel.

C. 5:30 PM - OSE/EIS Information: (with Jacque Thompson)

Jacque reported on the planned update for Wednesday which will include OSEP changes in Dispro business rules and general response to Michigan's SPP/APR. Additional districts are now cited for Dispro issues. Rule change plans were also presented including ESY guidelines to go to Board in June.

V. Action Items

- A. A motion was made by Mark King to appoint Laurie Jefsen to fulfill the remainder of her term as CASE representative. Seconded by Kathleen Golinski. Motion passed unanimously.
- B. A motion was made by Laurie VanderPloegh to increase the following MAASE fees for the 2008-09 School Year:
 - a. Tuesday Workshop Registration - \$85.00 (members) and \$105.00 (non-members)
 - b. Wednesday General membership Meeting - \$15.00
 - c. MAASE Summer Institute - \$245.00Seconded by Eleanor White. Motion passed unanimously.

The meeting was adjourned at 6:35 PM.

MAASE Executive Board

Executive Director Report

Anthony S. Thaxton, Ph.D.
April 11, 2008



The Numbers:

- Membership = 486 (6/30/07 = 425)
- MAASE April 2008 Workshop Registration = 335 (closed)
- MAASE April 2008 New Administrators Workshop Registration = 51 (closed)
- MAASE April 2008 General Membership Meeting Registration = 162 (2/07 = 119)

Financial Report:

- MAASE Balance Sheet - as of 4/11/08 (handout at Executive Board meeting)
- MAASE Profit & Loss Statement as of 4/11/08 (handout at Executive Board meeting)
- MAASE finance recommendations for 2008/09
 - Recommend increasing MAASE Workshop registration fee to \$85 for members and \$105 for non-members for 2008/09
 - Recommend increasing membership dues to \$110.00 and \$60.00 for 2008/09
 - Recommend increasing Summer Institute registration fee to \$245.00 for 2008
- There are 12 unpaid registrations for December (\$768.75)
- There are 31 unpaid registrations for February (\$2,300.12)

General Membership Agenda News for April 2008

- The Sheraton was unable to give us 5 Ballrooms as used in previous workshops this year
- No Hospitality/Networking Tuesday afternoon
- Combined ISD and LEA groups for Wednesday meeting on CIMS²

Website Improvements

- Information about MAASE Standing Committees, Professional Development Committees, Projects, and Liaisons/Representatives are now available as pdf. Downloads with the MAASE menu button
- MAASE activity dates for 2007/08 and 2008/09 are now available as a pdf. Download via the Calendar menu button
- The "About Membership" page has been updated
- The Center for Educational Networking (CEN) Interagency Calendar link is now available thru the Calendar button
- The "Links" section has been separated from "Resources/Archives" and will undergo significant updates in the near future
- A new MAASE "products" button has been added for future development. It is anticipated that the MAASE Rtl Book, the "New Administrators Resource Notebook" and other products will be made available thru the site
- Really Big News! I have incorporated our SB-CEU database within the website and website controls. A separate database and data entry costs are eliminated along with E.D. produced SB-CEU transcripts

Rtl Book Marketing & Distribution

- Dynamic Impressions (Joe Mullen) is developing an Rtl Book sales website for linkage from other websites (including <maase.org>)
- Website documents drafts are available (handout at Executive Board meeting)
- MiBLISi Project Directors indicate interest to purchase @ 200 Rtl books/year
- OSE/EIS communication (Jacque) re interest to purchase book for special project
- I have communicated with NASDSE and Jacque re marketing the Rtl book via their website
- Need to explore similar arrangement with CASE (will communicate with Laurie V.)
- Have had preliminary contact with MASCD. Need to follow-up

ED YES! Referent Group

- Focus on segregated and integrated site "Center" program for all aspects of Ed Yes!

- Met with SLIP leadership (3-27-08) for issue identification & current Ed Yes! practices & problems
- Need to provide PD to membership regarding Ed Yes!

2008 Summer Institute

- A draft budget was developed for the Committee (handout at Executive Board meeting)
- A draft "Golf Outing" flyer for 2008 was developed (handout at Executive Board meeting)
- Wednesday General Membership meeting flyer developed (handout at Executive Board meeting)
- A big "thank-you" is owed to Janis Gaubatz for her work on 2011 – 2013 conference contract(s) as well as the 2009 Golf contract at GTR. Golf Outing contracts with GTR are currently being negotiated

Vendor/Exhibitor Development/Communication

- Have contacted approximately 12 publishers/vendors
- Directory of MAASE Vendors/Exhibitors started
- Registration Procedure for Summer Institute (draft Exhibitor Order form available at Board meeting)
- A big thanks to Lucian Parshall for sharing MCEC Exhibitor documents

Professional Development

- Reminder - MAASE will be monitored/audited by MDE SB-CEU Office on 5/21/08.
- December New Administrator Evaluation Results (handout at Executive Board meeting)
- December Tuesday PD Evaluation Results (handout at Executive Board meeting)

Miscellaneous

- Office of School Improvement (OSI) and Office of Educational Assessment and Accountability (OEAA) are available to update at General membership meetings along with OSE/EIS.
 - SE involvement in Ed Yes!
 - Title I Collaboration
 - School Improvement
 - Mi-Access/MEAP
- Vince Dean, OEAA coordinator of MiAccess (replaced Peggy Dutcher) asked to meet with me to talk about how he could help members with MiAccess issues. I am meeting with him on Tuesday, April 22.
- I met with Cheryl Marie Gunnet at her request. She is interested in developing a GLCE Assessment System via a MAASE project group. This could result in an "Rtl Book like" product. I plan to follow-up with her with direction regarding the process for establishing MAASE Projects.
- I have been asked to attend a NASDSE Project Forum entitled "Early Intervening Services: Issues and Policy Recommendations for Implementation" on May 12 – 14 in Arlington, Virginia. As there will be no cost to MAASE I plan to attend. My hope is that this may further allow me to identify Rtl book marketing opportunities.