



Michigan Association of Administrators of Special Education
EXECUTIVE BOARD MEETING

Lansing Sheraton Hotel
Duesenberg Room

Meeting Minutes

Monday February 11, 2008
4:00 PM

The meeting was called to order by President, Mark Moody at 4:03 PM in the Duesenberg Room at the Sheraton Lansing Hotel.

In Attendance: Mark Moody, Mark King, Laurie VanderPloeg, Kathleen Golinski, Diane Lanham, and Anthony Thaxton, Executive Director

Absent: None

I. Action Items

A. Approval of Consent Agenda

Motion made by Laurie VanderPloeg to approve the consent agenda, supported by Kathleen Golinski. Motion Passed.

II. Reports

A MALSEA Diane Lanham

A core group of MALSEA members will be meeting Tuesday morning (2-12-08) to discuss future MALSEA activities and ideas for energizing the affiliate members.

B. MAISEA Kathleen Golinski

Lindy Buch will be presenting to MAISEA affiliated members. There was a short discussion concerning MAASE awards including the Batten Award.

C. CASE Laurie Vanderploeg

Mark and Laurie announce the receipt of a check from CASE for @ \$1,400.00 representing our CASE membership return. Laurie also reminded the Board of the CASE reception to be held again at the MCEC conference.

D. Executive Director Report (Attached) Tony Thaxton

III. Correspondence

A. Linda Ratliff re Michigan Transition Specialists Association (MTSA) Liaison

The Executive Board determined that a representative to MAASE was not necessary at this time. Tony will communicate to Linda.

B. Joanne Winkleman re IHE Representation List

There will be no Liaison in the future as previous situation was informal.

- C. Cindy Shinsky re Michigan Special Education Mediation

It was determined that this position is not a representative for MAASE.

- D. Macomb County Association of Administrators of Special Education re Framework/Future Project

Mark and Tony will draft a written response explaining that the report constitutes an interim report of the Project Team and not the position of the Executive Board.

- E. Beth Steenwyk re purchase of Rtl Book by MiBLiSi

Tony will contact Beth to determine potential volume and determine if an arrangement can be made with Dynamic Impressions for future printing, marketing, and distribution.

IV. Informational & Discussion Items

- A. 4:30 PM - Summer Institute: (with Janis Gaubatz)

Janis reported on the reorganization of the SI Committee to incorporate sub-committees and an overall steering committee. Discussion also centered around negotiations with Grand Traverse Resort and program/speaker plans for 2008.

- B. 4:50 PM - Professional Development Committee: (with Elaine Smiley)

Elaine was unable to attend.

- C. 5:10 PM - Finance & Legislation (with Lucy Hough-Waite)

Recent activity of the committee was reported. There was a general discussion regarding the role of the Executive Director regard the writing of future MAASE comment on state & federal legal issues.

- D. 5:30 PM - OSE/EIS Information & Issues: (with Jacque Thompson)

Jacque reiterated the question regarding the Rtl Book and briefly discussed the Personal Curriculum issue. Determination letters are out and Bill East will be the OSE/EIS Speaker at Summer Institute in August.

- E. 6:00 PM - Standards-Based IEP Workgroup Representation

Laurie VanderPloeg will be the MAASE representative going forward. Tony explained that he felt the Board wanted him to respond to requests initially and then get back to Board with recommendations. There was a discussion regarding the difference between MDE workgroups an advisory groups.

- F. 6:15 PM - External Communication Issues

Mark expressed his concerns regarding journal articles/interviews with MAASE members and appearances that may be misconstrued as MAASE positions on various issues.

- G. 6:30 PM - Framework for the Future Project: (with Kathleen Golinski)

The project will be expanded into four (4) work teams and is not requesting financial support at this time.

The meeting was adjourned by President Mark Moody at 6:40 PM

MAASE Executive Board Executive Director Report

Anthony S. Thaxton, Ph.D.
Executive Board Meeting
February 12, 2008



The Numbers:

- GOOD NEWS** - 2/7/08 Membership = 468 (6/30/07 = 425)
- MAASE February 2008 Workshop Registration = 305 (2/07 = 204)
- MAASE February 2008 New Administrators Workshop Registration = 38 (2/07 = 24)
- MAASE February 2008 General Membership Meeting Registration = 163 (2/07 = 119)
- Attendance down slightly from December (1-2 %) but still above 2006/07

Financial Report:

- MAASE Balance Sheet - as of 2/1/08 (handout at Executive Board meeting)
- MAASE Profit & Loss Statement as of 1/31/08 (handout at Executive Board meeting)
- Loss of @ 17k so far this fiscal year (7/1/07 – 6/30/08).
- A total of six 2007 1099's were mailed by our CPA (list available on request)
- NASDSE and CEC contacts made & ongoing regarding Rtl Book publishing
- Three inquiries for purchasing Rtl books (4 – 20 books)
- Email from Beth Steenwyk re MiBLSi (handout at Executive Board meeting)

Membership analysis & email activity

- Identified approximately 150 2006/07 members that had not rejoined for 2007/08
- Sent individual email to all listed
- Received approximately 44 responses
- Received approximately 52 new memberships the following week.

General Membership Agenda News for February 2008

- New SLD/Rtl Workgroup meeting on Monday
- No Hospitality/Networking Tuesday afternoon
- Euchre Tournament at 7:30 Tuesday evening
- New - MALSE Steering Committee meeting on Wednesday AM

Vendor/Exhibitor Development/Communication

- Have contacted approximately 12 publishers/vendors
- Directory of MAASE Vendors/Exhibitors started (handout at Executive Board meeting)
- Registration Procedure for Summer Institute (handout at Executive Board meeting)

Professional Development

- Received notice that MAASE will be monitored/audited by MDE SB-CEU Office on 5/21/08.
- Am working with website creator to establish new SB-CEU database.
- Proposed budget for Summer Institute (handout at Executive Board meeting)
- December New Administrator Evaluation Results (handout at Executive Board meeting)
- December Tuesday PD Evaluation Results (handout at Executive Board meeting)
- 2009 & 10 Contracts signed with Grand Traverse Resort (copies available)
- Big "thank-you" owed to Janis Gaubatz for her work on contract

Miscellaneous

- Steve Cameron is only MAASE member that is also member of IHE Committee (handout provided at Executive Board meeting). He is willing to provide "informal" liaison service to MAASE. They are apparently not interested in accepting formal MAASE appointee. Need to determine next steps.

- Have held one meeting with Jim Ballard/MASSP to explore collaboration with Administrative Certification & Endorsement Program. Will continue to research and report to Executive Board when ready.
- Cindy Smith contacted me to indicate that she continues to represent MAASE on the OSE/EIS "Reaching & Teaching Project" group.
- Several direct contacts have been made with Luann Purcell concerning her participation with us at Summer Institute and communicating with Executive Directors from other states.
- Met with Matt Tomasiewicz, lobbyist with Ottawa Area ISD, regarding legislative efforts for addressing barriers to learning across Michigan. Interested in our involvement in effort to amend Personal Curriculum legislation next year.
- The OEAA (Office of Educational Assessment & Accountability) Advisory Committee meeting was cancelled due to the weather. Movement toward MEAP growth models for AYP and OEAA re-organization was on the agenda among other items.
- I was requested to join the CIMS Cycle² Advisory Committee coordinated by OSE/EIS and PSC. I attended the first meeting of this group on Wednesday January 30th (minutes available).