



Michigan Association of Administrators of Special Education

EXECUTIVE BOARD MEETING

Lansing Sheraton Hotel
Duesenberg Room

Minutes

Monday December 8, 2008

5:00 - 7:00 PM

Present: Mark King, Mark Moody, Diane Heinzelman, Laurie Jefsen, Diane Lanham, Michele Cutcher and Executive Director Anthony Thaxton.

- I. Call to Order: Mark King
- The meeting was called to order by President mark King at 5:03 PM.
- II. Consent Agenda Mark King
- Approval Of Agenda
 - Approval of October 13, 2008 Executive Board Minutes
 - Approval of Financial Report
- Moved to approve by Mark Moody and seconded by Laurie Jefsen, motion passed unanimously.
- III. CAUSE Address Sue Pratt
- Sue Pratt indicated that CAUSE was indeed, in business, with the help of volunteers.
 - Group had over expended funds.
 - Retain 3 of 5 former grants including training and child find.
 - CAUSE did fulfill State Contracts.
 - Office is across street in Creyts Road Office Park.
 - Invitation was extended for MAASE member to join CAUSE Board.
 - Executive Board members agreed to support efforts to get word out regarding training.
- IV. Report/Updates – OSE/EIS Jacque Thompson
- Presented between item V. Reports/Updates: b. and c.
 - Discussed alternative achievement standards and IEP's.
 - Discussed need to partner with MAASE for workgroup activities.
 - CIMS² Training plans were presented and discussed.
- V. Reports/Updates - Committees
- Mini-Grants Mark Francis
 - A list of Mini-Grant recipients was shared.
 - Selection procedure was reviewed.
 - President's Award process and June presentation was discussed and affirmed.
 - Finance & Legislation Lucy Hough-Waite
 - Positions regarding ESY and Part 8 were discussed.
 - IDEA Regulation and consent issue was discussed.
 - Tuesday meeting agenda was shared.
 - QA Testing issue was discussed.

- c. Tuesday Professional Development Elaine Smiley
 - Reviewed October PD evaluation results.
 - Discussed next day workshop logistics and plans for the rest of the year.
- d. Summer Institute Janis Gaubatz
 - David Zach was presented as the planned Keynoter for SI 2009.
 - Discussed plan for second keynote regarding legislation & re-authorizations.
 - Several more breakout sessions are planned.
 - RFP form is being developed and will be sent out by end of January.
- e. PD for New Administrators Penelope Miller-Smith
 - Penelope was not present; please refer to her “Activity Report.”
- f. “Spotlight” Dawn Bentley
 - Dawn was not present; please refer to her “Activity Report.”
- g. SLIP Sue Ochs
 - Sue reviewed the content of the SLIP meeting at Winding Brook in November with Paul Bilewski and Vince Dean.
 - Plans to meet with John Dickey on Wednesday were also presented.
- h. Membership Networking Jeff Reinelt/Laura McClure
 - Neither Jeff nor Laura was present; please refer to their “Activity Report.”
- i. Membership Recruitment Deb Smith
 - Deb was not present; please refer to her “Activity Report.”

VI. Reports/Updates - Projects

- a. Framework for the Future Kathleen Golinski
 - Discussion was deferred to later agenda item.
- b. High School Requirements Gail Van Daff
 - Math credit issue was discussed.
 - Cindy Shinsky’s PC data was discussed.
- c. Curriculum for Low-Incidence Marcia O’Brien
 - Marcia was not present; please refer to her “Activity Report.”

VII. Reports/Updates - Liaisons

- a. SEAC Teri Johnson
 - Diane Lanham gave a quick update of SEAC discussion items.
 - MEAP Access survey activity was mentioned.
- b. Disproportionality Advisory Patricia Gilcrest-Frazier
 - Pat was not present; please refer to her “Activity Report.”
- c. SPP 13 & 14 Laurie Jefsen/Bill Hartl
 - It was determined that this activity has been completed.
- d. State Schools Sue Prezzato
 - Sue was not present; please refer to her “Activity Report.”
- e. OEAA Advisory Committee w/Executive Director Report
- f. Ed Yes! Re-design Referent Group w/Executive Director Report
- g. Michigan Assessment Consortium Cheryl-Marie Manson

- Cheryl-Marie was not present; please refer to her “Activity Report.”

VIII. Reports/Updates – Executive Board

- a. MALSEA Diane Lanham
 - Critical shortage list issue was discussed.
- b. MAISEA Michelle Cutcher
 - Critical Shortage list was also discussed.
 - Moved by Laurie Jefsen that MAASE send letter to Office of Personnel Preparation regarding MAASE concerns. Seconded by Diane Lanham. Motion passed unanimously.
- c. CASE Laurie Jefsen
 - Laurie reviewed impressions and issues learned during CASE leadership conference in November.
- d. Executive Director Report Tony Thaxton
 - See attached.

IX. Discussion/Action Items

- a. Golf Outing “Comps” Procedure
 - Item was not ready to be presented. Will be presented at February meeting.
- b. Framework for the Future Survey/Project
 - Survey results and implications were discussed.
 - Motion by Diane Lanham to authorize implementation of plans and budget as previously presented. Seconded by Mark Moody. Motion passed unanimously.
- c. MAASE Award Schedule
 - Item will be brought back at February meeting.
- d. MALSEA & MAISEA President
 - Affiliate group organization and officer replacement procedures were discussed.
- e. Illinois CASE Meeting
 - Tony Thaxton presented meeting of Association Officers activity idea.
 - Item will be discussed further in the future.
- f. MAASE Organizational Structure Proposal
 - Tony Thaxton presented ideas from attendance at CASE conference regarding possible parallel organization with possible advantages.
 - The Executive Board recommended that this item be discussed further in the future.

X. Adjourn

- The meeting was adjourned at 7:16 PM by President Mark King.

MAASE Executive Board

Executive Director Report

Anthony S. Thaxton, Ph.D.
December, 2008



I. The Numbers:

- a. Membership = 564 (12/07 = 396, 2007-08 = 482)
- b. MAASE December 2008 Workshop Registration = 441 (12/07 = 315)
- c. MAASE December 2008 New Members Workshop Registration = 67 (12/07 = 50)
- d. MAASE December 2008 General Membership Meeting Registration = 193 (12/07 = 179)

II. Financial Report:

- a. MAASE Balance Sheet - as of 12/5/08 (handout at Executive Board meeting)
- b. MAASE Profit & Loss Statement as of 12/5/08 (handout at Executive Board meeting)
- c. 2007-08 Fiscal Year Tax Return and CPA Review is currently underway and will be sent to Executive Board members in January.

III. General Membership Agenda News for December 2008

- a. May need extra help on Tuesday morning
- b. 15th Annual Charity Auction Tuesday after the PD activity
- c. Dave Sanderson, MSD Superintendent to address General Membership meeting on Wednesday
- d. Planner/Monitor Child Find work group to meet Tuesday at noon and report at General Membership meeting
- e. Wiki Work Group to meet with John Dickey Wednesday PM

IV. Rtl Book

- a. 24 copies handed out at CASE Leadership Conference
- b. CASE rejected "partnership" status whereby they would endorse along with their products
- c. Luann Purcell invited an article in the CASE Newsletter wherein we could inform book availability
- d. MiBLISi has ordered 200 copies
- e. Making inquiries with IHE group through Steve Cameron (MAASE member)

V. Ed Yes! Referent Group

- a. **No Report**

VI. OEAA Advisory Committee

- a. **No Report**

VII. 2008 Summer Institute

- a. Met with Janis and Committee at Grand Traverse Resort on November 12, 2008.
- b. Janis will report progress made
- c. Will meet with Committee tomorrow

VIII. CASE Leadership Conference

- a. Excellent experience, thanks to EB for opportunity
- b. Propose establishment of ad hoc committee to explore CASE organization structure and systems to emulate