



## EXECUTIVE BOARD MEETING

Lexington Lansing Hotel  
Duesenberg Room

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# *Minutes*

*Monday December 7, 2009*

Executive Board Members present:

*Diane Heinzelman, Mark King, Teri Johnson, Michele Cutcher, Penelope Miller-Smith and Executive Director Tony Thaxton.*

Other Attendees/Guests: Janis Gaubatz, Bill Hartl, Jan Ord, Cindy Shinsky, and Jacque Thompson.

I. The meeting was called to order at 3:46 PM by President Diane Heinzelman

II. Consent Agenda

- a. Approval Of Agenda
- b. Approval of October 12, 2009 Executive Board Minutes
- c. Approval of Financial Report

*Mark King moved that the Consent Agenda be approved. This motion was seconded by Penelope Miller-Smith and passed unanimously.*

III. Report/Updates

- a. OSE/EIS
  - *Jacque reviewed updates available for MI3 and OSE/EIS.*
  - *MSU plans for Deaf Education program and Speech Therapy were discussed.*
  - *The plan to ascribe MiAccess results to resident districts was reviewed.*
- b. President's Update
  - *Diane reviewed the Strategic Planning process, status and future plans.*
- c. Summer Institute - Janis Gaubatz
  - *Janis reviewed the current status of Summer Institute planning and Breakout Session proposal process.*
- d. New Administrator Workshops – Bill Hartl
  - *Bill reviewed plans for Part B of the September Workshop. No plans yet for February.*
- e. SEAC - Teri Johnson
  - *Teri shared that the rules package was reviewed at the latest meeting.*
- f. Executive Director Report - Tony Thaxton
  - *See attached.*

IV. Discussion/Action Items

- a. MELG - Save Our Schools
  - *After significant discussion and reports by SOS meeting representatives Bill Hartl and Tony Thaxton, Mark King moved that MAASE join MI SOS with a contribution not to exceed \$3,000.00. The motion was seconded by Michele Cutcher and passed unanimously.*
- b. Rtl Book content request from Cindy Shinsky & Jan Ord (MDE)

- *A request was made for permission to use MAASE RtI Book content in a MDE produced School Improvement document. Action was deferred until details of content and content use could be determined.*

V. Adjourn – The meeting was adjourned at 5:15 PM.