



Michigan Association of Administrators of Special Education

EXECUTIVE BOARD MEETING

Lansing Sheraton Hotel
Duesenberg Room

Minutes

Monday February 9, 2009

5:00 - 7:00 PM

Present: Mark King, Mark Moody, Diane Heinzelman, Laurie Jefsen, Diane Lanham, Michele Cutcher and Executive Director Anthony Thaxton.

- I. Call to Order: Mark King
- The meeting was called to order by President mark King at 5:03 PM.
- II. Consent Agenda Mark King
- a. Approval Of Agenda
 - b. Approval of October 13, 2008 Executive Board Minutes
 - c. Approval of Financial Report
 - The items “Future Professional Development” and “Officer Ballot” were added to the agenda by President Mark King.
 - A motion was made to approve the Consent Agenda by Diane Lanham. This motion was seconded by Mark Moody and then passed unanimously.
- III. Report/Updates – OSE/EIS Jacque Thompson
- Jacque introduced her guest, Dr. Summer Fererie from MSU, who then reviewed a statewide Autism Study and requested Executive Board support. It was determined that an announcement would be sent to the membership via the listserv “News & Notes.”
 - Jacque discussed the ARRA Act and implications for Michigan along with a request to identify MAASE members to serve on an ad hoc advisory committee. Several names of MAASE members were given to Jacque by the Board members present.
- IV. Reports/Updates – Committees
- a. Mini-Grants Mark Francis
 - Mark King reported on his visits to the grant recipients thus far.
 - b. Finance & Legislation Lucy Hough-Waite
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.
 - c. Tuesday Professional Development Elaine Smiley
 - The issue of a timeline for determining 2009-10 Speakers & Topics was discussed.
 - d. Summer Institute Janis Gaubatz
 - Breakout presentation proposal is out to membership and on website.
 - The Breakout Sub-Committee will be meeting before April to begin to select and schedule the sessions.
 - e. PD for New Administrators Penelope Miller-Smith
 - No Report at meeting.
 - See “MAASE Activity Reports” for 2-09.

- f. “Spotlight” Dawn Bentley
 - No Report at meeting.
 - See “MAASE Activity Reports” for 2-09.
- g. SLIP Sue Ochs
 - No Report at meeting.
 - See “MAASE Activity Reports” for 2-09.
- h. Membership Networking Jeff Reinelt
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.
- i. Membership Recruitment Deb Smith
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.

V. Reports/Updates - Projects

- a. Framework for the Future Kathleen Golinski
 - Kathleen reported that they were in the process of setting up a meeting with Jacque Thompson.
- b. High School Requirements Gail Van Daff
 - No Report at meeting.
 - See “MAASE Activity Reports” for 2-09
- c. Curriculum for Low-Incidence Marcia O’Brien
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.
- d. Resources for SLD Eric Hoppstock
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.

VI. Reports/Updates - Liaisons

- a. SEAC Teri Johnson
 - No Report at meeting.
 - See “MAASE Activity Reports” for 2-09.
- b. SPP 13 & 14 Laurie Jefsen/Bill Hartl
 - It was determined that this activity has been completed.
- c. State Schools Sue Prezzato
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.
- d. OEAA Advisory Committee w/Executive Director Report
- e. Ed Yes! Re-design Referent Group w/Executive Director Report
- f. Michigan Assessment Consortium Cheryl-Marie Manson
 - No Report at meeting
 - See “MAASE Activity Reports” for 2-09.

VII. Reports/Updates – Executive Board

- a. MALSEA Diane Lanham
 - The “Award of Distinction” was discussed.
- b. MAISEA Michelle Cutcher
 - Wednesday Luncheon Speaker was discussed.
- c. CASE Laurie Jefsen

- Information concerning the upcoming MCEC Conference was shared along with current Michigan International CASE membership data.
- d. Executive Director Report Tony Thaxton
 - See attached.

VIII. Discussion/Action Items

- a. Summer Institute Golf Outing Procedure
 - Various proposed procedures were discussed. It was determined that a procedures document would be finalized by Mark Moody, Janis Gaubatz, Mark Francis and Tony Thaxton and brought to the April Executive Board meeting for approval.
- b. Establish MAASE Wiki Committee
 - Based on the proposal a motion was made to establish a MAASE Wiki Committee by Mark Moody This motion was seconded by Diane Lanham and then passed unanimously.
- c. MAASE Award Schedule
 - Based on the proposal a motion was made to establish an annual MAASE Award Schedule by Diane Lanham. This motion was seconded by Diane Heinzelman and then passed unanimously.
- d. Listserv “News & Notes” item
 - A consensus was achieved regarding the placement of individual job wanted items in the MAASE “News & Notes” Listserv. Such items will not be included in the future so as to not give the appearance of MAASE endorsement.
- e. Request to purchase additional LCD Projector
 - Based on the proposal a motion was made to purchase an additional LCD Projector for a price not to exceed \$1,000.00 by Mark Moody. This motion was seconded by Laurie Jefsen and then passed unanimously.
- f. Beekman Award Video
 - Diane Heinzelman reported the need to re-produce and update the Beekman Award Video.
 - It was the consensus of Board to proceed with this activity.
- g. Non-conference attendees and reservation of rooms through “MAASE Block” rate.
 - Tony Thaxton reported that a situation existed wherein a non-conference attendee had reserved a room in the “MAASE Block” at the Grand Traverse Resort and further requested Executive Board procedure.
 - After considerable discussion a motion was made by Mark Moody to 1) refuse non-conference attendees to reserve rooms; and 2) refuse members to reserve rooms for non-conference attendees using the “MAASE Block” rate.
- h. Ballot for President-Elect and International CASE Representative.
 - The procedure for determining a ballot and conducting an election for these positions was discussed.

IX. Adjourn

- President Mark King adjourned the meeting at 8:01 PM.

MAASE Executive Board Executive Director Report

Anthony S. Thaxton, Ph.D.
February, 2009



I. The Numbers:

- a. Membership = 580 (2/08 = 468, 2007-08 = 482)
- b. MAASE February 2009 Workshop Registration = 330 (2/08 = 305)
- c. MAASE December 2008 New Members Workshop Registration = 81 (2/08 = 38)
- d. MAASE December 2008 General Membership Meeting Registration = 186 (2/08 = 163)

II. Financial Report:

- a. MAASE Balance Sheet - as of 12/5/08 (handout at Executive Board meeting)
- b. MAASE Profit & Loss Statement as of 12/5/08 (handout at Executive Board meeting)
- c. 2007-08 Fiscal Year Tax Return and CPA Review is completed and copies will be given to the Executive Board at the February meeting.

III. General Membership Agenda News for February 2009

- a. Membership Networking after the PD activity Tuesday includes OSE/EIS Program Accountability Unit Staff.
- b. Big presentation for Spotlight on Wednesday regarding PC and the MMC. Poster session also available on Tuesday.
- c. Anticipating Executive Board approval the Wiki Committee plans to meet Tuesday at 7:30 AM.
- d. Combined MALSEA & MAISEA luncheon on Wednesday with Vince Dean from OEAA.

IV. Ed Yes! Referent Group

- a. Possible one more meeting late in year.
- b. Preliminary presentation made to Michigan School Board re MiSAS (Michigan's School Accreditation System)
- c. Power Point presentation made for use by Referent Group members to share information with their members.
- d. Features of MiSAS
 - i. Eliminates "grades"
 - ii. Attempt to separate AYP and Accreditation (was SBE Issue)
 - iii. Will incorporate a "growth" or "progress" component.
 - iv. Concern: SPP "Determinations" will not be a part of data presentation, district could get "4's" and still have all schools accredited.

V. OEAA Advisory Committee

- a. Meeting On 2-5-09
- b. Heard proposal to change writing to 4th & 7th grade only in fall Of 2010.
- c. Heard a report of the MEAP Access Pilot
- d. Kim Young reported on OEAA Formative Assessment Initiative (MAASE CEC Forum speaker).

VI. Miscellaneous

- a. Presentation proposal form has been constructed and disseminated.
- b. Two deposits of \$1,000.00 each have been paid to GTR.
- c. Vendor contact list updated and contact message has been drafted.
- d. Vendor application being reviewed.
- e. Met with John Dickey as follow-up to December presentation and meeting regarding the wiki site. Discussed future possibilities for wiki site versus Download section on MAASE site.
- f. Have been in Communication with LRP Special Education Connection regarding proposal for link with MAASE wiki (handout)

- g. Held conversation with Paula Daniels, President of MAS/FPS regarding possible future collaboration. Will be meeting in next month or so.
- h. Will be talking to Dan Muliatt re Website re-construction to incorporate credit card use and member passwords for several possible wiki features.