

# MAASE EXECUTIVE BOARD MEETING MINUTES

## OCTOBER 9, 2006

Meeting called to order by President Eleanor White at 4:00 PM Duesenberg Room, Sheraton Lansing Hotel.

Members present: Cindy Shinsky, Mark Moody, Kathy Golinski, Eleanor White, Laurie VanderPloeg, and Janet Fisher

Guests: Jim Royle and Dr. Jacquelyn Thompson

Members absent: None

### I. ACTION ITEMS

- a. Motion by Cindy to approve the consent agenda, supported by Laurie. Motion passed.
- b. Motion by Laurie to delegate Finance/Legislation Committee to prepare a response to the graduation requirements, supported by Mark. Motion passed.

### II. CARRYOVER BUSINESS

- a. MAASE Executive Board Manual draft – Donna Tinberg (no action)

### III. INFORMATIONAL ITEMS

- b. Awards Selection process
- c. Member handbook
- d. Dinner meeting
- e. Mini-grants, Alyson Mills will co-chair with Melinda Stout
- f. Administrator Certification work group
- g. How to affiliate with MAISEA/MALSEA
- h. Seclusion & Restraints
- i. MAISEA's position on graduation requirements

### IV. REPORTS

- a. **Affiliates:** Kathy Golinski/MAISEA, Janet Fisher/MALSEA
- b. **Organizational Groups**
  1. SEAC – Jerry: No report
  2. MICHIGAN CEC – Lucian: No report
  3. IHE – Jim: Working on teacher certification issues.

4. CASE – Laurie: Michigan had highest new members of any state this fall.
- c. **OSE/EIS** – Dr. Jacquelyn Thompson  
Dr. Thompson discussed that the Department will need work groups from MAASE this year to assist on various issues that will surface this year. There is a need to share with the Department what is going on in the field. MAASE needs to understand the role of Dr. Thompson and her department, and that she is not a delegate of MAASE.
- d. **Executive Secretary** – Larry Campbell
  1. Membership as of today is 302 with 401 as final number for last year
  2. Financial report as of 9/30/06, \$43,462.87 in checking, \$3,486.83 in savings and \$31,181.72 in CDs for a total of \$78,252.17
  3. 317 registered for Tuesday PD and 151 registered for Wednesday business meeting and 15 registered for New Administrators workshop.
  4. 2005-06 audit
  5. Updated budget

#### **IV. CORRESPONDENCE**

1. Marcia Young regarding Cracker Barrel Topic
2. Jim Walker regarding his Beekman Award
3. Response to Medicaid letter

#### **V. OTHER**

- a. Review of Wednesday's Business Meeting – Cindy

#### **VI. DECEMBER BOARD ITEMS**

Executive Board Procedural Manual

**MEETING ADJOURNED AT 6:17 PM.**