

REETHS-PUFFER PUBLIC SCHOOLS
Muskegon, Michigan

JOB DESCRIPTION

TITLE: School Psychologist or School Psychologist Intern

POSITION SUMMARY

Facilitates learning and promotes cognitive, social and personal development of all students. Provides a full range of school psychological services to children including screening and assessment, designing remedial education programs, individual and group counseling with school staff, parents and outside agencies as appropriate.

QUALIFICATIONS:

This position requires full or preliminary certification as a School Psychologist by the Michigan Department of Education before the start of the 2021-2022 school year.

PERFORMANCE RESPONSIBILITIES:

1. Provides individual and group services to children and parents that emphasize improved educational performance and conduct.
2. Screen and evaluate referred children including selecting appropriate instruments, administering tests, observations, and writing reports which state the evaluation findings and provide for educational program recommendations.
3. Consult with parents, teachers, and other appropriate staff regarding the child's program and any adaptations / materials needed to facilitate improved performance in the educational setting or at home.
4. Participate in planning and implementing prevention programs to address the academic, social and affective needs of students.
5. Design appropriate research-based academic and behavioral interventions for students with disabilities.
6. Establish and monitor the necessary caseloads, procedures, and resources to manage School Psychologist services to students/staff and work cooperatively to accomplish the goals of the school.
7. Implement appropriate and alternative ways to monitor and assess the effectiveness of interventions and individual student process toward goals.
8. Assess students' cognitive abilities using a variety of instruments and techniques that are appropriate for the individual student.

9. Performs special assignments as directed by the Director/Supervisor of Special Education.

The above statements are intended to describe the general nature and level of work being performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed by such a person.

REQUIRED:

- Working knowledge of advances in research regarding disabilities and evidence-based research to develop and recommend effective interventions for students with disabilities.
- Ability to perform complex and technical tasks.
- Ability to function in a fast-paced environment.
- Knowledge of school systems and applicable federal, local and state policies and regulations.
- Ability to communicate with community, school administrators, school staff, parents, and students
- Knowledge of current theories of curriculum, instruction and assessment.
- Knowledge of educational testing instruments, methods, and procedures.

SUPERVISORY RESPONSIBILITIES: No supervisory responsibilities.

CERTIFICATES, LICENSES, OR REGISTRATIONS:

Must hold a valid Michigan School Psychologist Certificate or a Preliminary School Psychologist Certificate.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit use hands to finger, handle, or feel; talk and hear. The employee is occasionally required to stand; walk; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus, especially due to concentration on a computer screen and small numbers.

The qualifications listed above are guidelines for selection purposes; alternative qualifications may be substituted if sufficient to perform the duties of the job.

Deadline to apply: When position is filled.