



Position Title: School Psychologist
Bargaining Unit: Grand Rapids Education Association (GREA)
Salary: Determined by the collective bargaining agreement and a comprehensive benefits package
Earning Days: Determined by the negotiated calendar

GRPS MISSION: Our mission is to ensure that all students are educated, self-directed and productive members of society.

SUMMARY OF POSITION:

The School Psychologist is responsible for provided psycho-education evaluations of students suspected of being disabled and provide interpretations of evaluations to appropriate persons through IEPC meetings. The School Psychologist also provides consultation to school personnel in the areas of learning and the impact on a student when there is a disabling condition present.

ESSENTIAL JOB FUNCTIONS - *Essential functions under the Americans with Disabilities Act may include any of the following duties, knowledge and skills. This list is illustrative only and is not a comprehensive listing of all functions and duties performed by employees in this position. Regular on time and in person attendance is an essential function of this job. Other essential functions may include, but are not limited to the following:*

JOB FUNCTIONS:

- Schedule and evaluate all students referred for a special education comprehensive evaluation
- Score and interpret results of all test measurements utilized for an evaluation to parent, teachers, administrators, and others
- Provide a written report of all evaluations completed and file them with the Multidisciplinary team report
- Attend individual education planning and placement committee meetings when appropriate to participate in the determination of a handicapping condition
- Participate in the determination of appropriate programs and/or services for eligible disabled students
- Provide consultation to other school personnel when needed

- Interact with co-workers, administration, students, parents and the community in positive, supportive and cooperative ways
- Other duties assigned

This description describes the type and level of work performed by a person assigned to this position. It is not an exhaustive list of all duties and responsibilities required in the position.

REQUIRED QUALIFICATIONS:

- Hold a Preliminary School Psychologist Certificate (R380.204 & 380.205)

PREFERRED QUALIFICATIONS

- Hold a Michigan School Psychologist Certificate (R380.206),

ADDITIONAL REQUIREMENTS

- A knowledge of the organization and administration of local and state agencies and their services for pupils
- Skills in the administration and interpretation of tests, which shall include intelligence, achievement, personality, and perceptual-motor tests
- An understanding of the rationale of testing, measurement, and evaluation
- Skills in integrating data obtained from tests and from other sources of information through both written and oral communication
- Skills in psychological report writing
- The capacity to interview, consults, and counsel with school personnel, parents, pupils, and others
- The capacity to plan and implement classroom management procedures pertaining to behavior of pupils
- Competency in the planning and prescribing of teaching and curriculum strategies for pupils
- The acquisition and mastery of a broad understanding of the psychology of learning and learning impairments of pupils
- A comprehensive understanding of personality development and the assessment of human behavior
- The capacity to communicate the psychological findings to professionals, parent, pupils and others in a meaningful manner
- Demonstrated ability to successfully deal with the diverse students, parents and staff of a large urban school district

ADA REQUIREMENTS:

The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an

<https://grpublicschools.sharepoint.com/sites/HumanResources/Shared Documents/Job Descriptions/eRFP Job Description Library 2019/School Psychologist.docx>

employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk, hear (in a quiet or noisy environment). The employee must occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust/focus.

WORK ENVIRONMENT:

The noise level in the work environment is usually loud to moderate. Work is performed indoors although there will be required outdoor activities. The employee is directly responsible for the safety, well-being and work output of students. Testing rooms are not always available in each building or may vary from time to time. The employee may have to move during an evaluation. The employee may have to carry or re-arrange furniture in testing room. Must be able to work at smaller furniture suitable for younger children.

MENTAL FUNCTIONS:

While performing the duties of this job, the employee is required to compare, analyze, communicate both orally and in writing, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills, compile and negotiate.

METHOD OF APPLICATION:

Grand Rapids Public Schools manages employment applications online. Applications must be completed online at <https://grps.tedk12.com/hire>. ~~www.applitrack.com/grps/onlineapp~~—No hardcopy applications/resumes will be accepted for this position. Computer terminals are available in the GRPS Franklin Campus lobby from 8:00am – 4:00pm, Monday-Friday, for applicant use (Monday – Thursday during the summer).

Non-Discrimination

The Grand Rapids Public Schools will not discriminate against any person based on race, sex, sexual orientation, gender, gender identity and expression, height, weight, color, religion, national origin, age, marital status, pregnancy, disability, veteran or military status.

Americans with Disabilities Act accommodations: Assistance with the application process may be requested through the Human Resources Department at [616 819-2022](tel:6168192022) or humanresources@grps.org