

# ST. JOSEPH COUNTY ISD

## JOB DESCRIPTION

### TITLE: SPEECH LANGUAGE PATHOLOGIST

#### POSITION GOAL:

The speech and language pathologist is the professional primarily responsible for the speech and language services for students with communication disorders between the ages of birth through 26. This includes evaluation of students with suspected or identified communication disorders, and the development, management, and coordination of a speech and language services. The speech and language pathologist has the expertise to make decisions regarding the student's communication services, but may not be the person to make all the decisions or provide all the services to eligible students with disabilities. Decisions regarding a student are based on the multidisciplinary team's evaluation.

Speech and language pathologist are required to perform duties other than direct services that are essential to the appropriate management of each student.

#### QUALIFICATIONS:

1. Master's Degree in Speech/Language Pathology.
2. Certificate of Clinical Competency or eligibility for Clinical Fellowship Year and a Michigan license through LARA.
3. Responsibility of employee to obtain and maintain all training(s), certificate(s), approval(s), etc. and provide documentation to the business office before expiration date of said document(s).
4. Must be able to lift 30 pounds.
5. Required to have a physical presence at the designated job site each scheduled work day.
6. Must have regular and reliable job attendance, performance, and the physical ability to do the job.

#### PERFORMANCE RESPONSIBILITIES:

In addition to requirements outlined in the Special Education Code and in this district's Plan for the Delivery of Special Education Programs and Services, the duties of the Speech Language Pathologist may include, but are not limited to, the following:

1. Identify and diagnose speech and language impairments of eligible persons in the assigned service area.
2. Provide diagnostic information to committees involved in the placement of students.
3. Make appropriate referrals and process when additional services within the district appear necessary.
4. On a continuous basis, provide information concerning speech and language to other professionals and to parents.
5. Provide Tier 1 intervention supports for language in Kindergarten classrooms across the county.
6. Establish an appropriate caseload in the assigned service area.
7. Provide direct/indirect services to students consistent with current rules and regulations following a workload approach model.
8. Provide service to eligible pre-school children not assigned to another source of service.
9. Maintain an individual record folder on every student being served which includes appropriate and necessary information.

10. Develop an appropriate schedule and share with assigned district staff and supervisor.
11. Complete required forms pursuant to the Special education code, such as transfer-ins, IEPC's IEP's, MET's and 3 year re-evaluations within the appropriate time frame.
12. Transport materials and testing kits from building to building.
13. Perform oral-motor examinations when appropriate.
14. Order appropriate materials and testing kits to meet the needs of students on the caseload.
15. Provide own transportation between therapy locations and meetings.
16. Work as a team with other professionals to pursue and meet individual goals and objectives.
17. Keep student attendance logs.
18. Keep and maintain Medicaid billing records monthly.
19. Attend required staff and department level meetings.
20. Complete other duties as assigned by the St. Joseph County ISD Administration.

**REPORTS TO:** Special Education Supervisor

**PERFORMANCE APPRAISALS:** Special Education Supervisor

**TERMS OF EMPLOYMENT:** Salary for this position is based on the IEA Master Agreement

**APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED.**

**PLEASE APPLY ONLINE:**

<https://sjcisd.tedk12.com/hire/ViewJob.aspx?JobID=138>

*The St. Joseph County ISD does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, genetic information, or any other legally protected status in its employment decisions or the provision of services. The following people have been designated to handle inquiries regarding the non-discrimination policies: Thomas Cameron, Director of Consortium Technical Education (CTE) or Kelli Dechnik, Director of Finance and Operations, St. Joseph County ISD, 62445 Shimmel Rd., Centreville, MI 49032; Phone: 269-467-5400; Fax: 269-467-4309.*